

**MINUTES OF A MEETING OF THE
GOVERNANCE COMMITTEE
Committee Room 3A - Town Hall
7 November 2018 (Times Not Specified)**

Present:

COUNCILLORS

Conservative Group Robert Benham (Vice-Chair), Michael White (Chairman), Joshua Chapman, Roger Ramsey and Jason Frost

Residents' Group Ray Morgon and Barry Mugglestone

Upminster & Cranham Residents' Group John Tyler

Independent Residents Group

Labour Group Keith Darvill

North Havering Residents Group Darren Wise

Apologies were received for the absence of Councillors David Durant.

All decisions were taken with no votes against.

The Chairman reminded Members of the action to be taken in an emergency.

9 DISCLOSURE OF INTERESTS

There were no declarations of interest.

10 MINUTES

The minutes of the Governance Committee meeting held on 18th July, 2018 were agreed as a correct record and signed by the Chairman.

11 APPOINTMENTS TO OTHER ORGANISATIONS, 2018/19

Consideration was given to the report detailing appointments to the Sight Action Havering Committee and the Romford Combined Charity.

The Governance Committee:

1. **APPOINTED** Councillor Christine Smith as the representative of the Sight Action Havering Committee for the next Municipal Year.
2. **APPOINTED** Wendy Brice-Thompson and Councillor Dilip Patel as Nominative Trustees for the Romford Combined Charity until 3 November, 2022.

12 **MONITORING OFFICER - AMENDMENTS TO THE CONSTITUTION**

The report was presented to the Committee by Debra Marlow, Principal Democratic services Officer. This detailed Monitoring Officers Amendments to the Constitution.

The Governance Committee:

1. **NOTED** the change in the Council Constitution, Part3.3.9 1(h):

from: Para: 3.9.1 (h) *“To increase the specified sums set out in delegations to staff in accordance with Retail Prices Index (RPI).”*

to: Para: 3.9.1 (h) *“To increase the specified sums set out in delegations to staff **in accordance with the Office of National Statistics Indexation.**”*

Chairman